

**JOE WHEELER ELECTRIC MEMBERSHIP CORPORATION  
OPERATIONAL POLICY**

**Policy No. 207**

ADOPTED: FEB. 22, 1993

REVIEWED WITH NO CHANGES: JANUARY 24, 2008

AMENDED AND BOARD APPROVED: OCTOBER 7, 2014

Subject: Service to Permanent Residence

I. Objective

To establish guidelines to extend electric service and supply service wiring to member customers in an equitable manner.

II. Policy

A. It is the policy of the Joe Wheeler Electric Membership Corporation to extend service to all permanent residences at the regular established rates and minimums.

B. Service Entrance or Point of Delivery

1. The point of delivery is the point on the customer's premises where power is to be delivered to the building or premises. Unless otherwise determined by the Cooperative, this point will be on the outside of the building or premises between the attachment of the Cooperative wires and the meter base. The point of delivery will be as near the load center as economical practice may dictate. All wiring and equipment beyond the point of delivery with the exception of the meter is to be furnished and maintained by the customer. Once the point of delivery is determined, it shall not be changed without the consent or approval of the Cooperative. If the delivery point is changed or relocated, based on the scope of the job, the customer will be responsible for the actual cost of the relocation of service.

2. Services connected by the Cooperative shall be in accordance with the latest edition of the National Electric Safety Code to a minimum 100 Amp switchbox. Joe Wheeler EMC requires a minimum 12.5-foot clearance from the ground to the point of attachment of service wires. Additional clearance may be required as deemed necessary by the National Electric Safety Code or other factors.

3. Service Entrance

a. Mast Type Entrance

Rigid metal conduit shall be used for mast type service entrance and the maximum height above the roof shall be 3-1/2 feet. The size of the conduit will be determined by the size service requested by the customer. The conduit and meter base must be properly secured to the wall. Mast Type Entrances are not allowed on modular/pre-manufactured homes.

b. Underground Entrance

Rigid PVC Schedule 40 conduit shall be used for underground service entrance. The size of the conduit will be determined by the size of the service requested by the customer. The customer will supply and install the conduit from the meter base to the point determined by the Cooperative. When conduit must be extended up a Cooperative pole, customer will supply the material needed and the Cooperative will install.

C. Member's Equipment

1. Wiring Standards

All wiring and equipment beyond the point of delivery must be installed by and at the expense of the customer. All wiring and equipment must conform to the standards as set forth in the current edition of the National Electric Code, and any special standards as may be specified by the Cooperative or other governing authorities.

2. Inspection of Customer Equipment

The Cooperative shall have the right, but shall not be obligated to, inspect any installation before electricity is supplied. The Cooperative, at any time, has the right to reject any wiring or equipment that is not in compliance with the National Electric Code or Cooperative standards. Such inspections or failure to inspect or reject shall not render the Cooperative liable or responsible for any loss or damage resulting from defects in the installation, wiring or equipment or from violation of the Cooperative's rules or from any accidents which may occur on the customer's premises.

3. Interference with other Members' Service

All of the members' electrical equipment to be used in conjunction with and operating by energy furnished by the Cooperative, shall be of such design and construction and installed and operated in such a manner as not to interfere with service to other members. In the event that such equipment does not comply with these rules and regulations, the service

may be discontinued until the conditions causing interference with service to other members have been remedied by the member.

4. Delivery Voltage

The standard delivery voltage for residential dwellings is 120/240 Volts.

5. Ground Wires

Ground wires shall be installed in accordance with the requirements and specifications of the National Electric Code of the National Board of Fire Underwriters as approved by the American Standards Association, the National Electric Safety Code and in accordance with the requirements of the Cooperative or local authorities where any differences occur.

D. Customer's Property

The customer requesting service must grant a valid right of way easement for the proposed service and any primary line extension required to provide service to the permanent residence in accordance with Policy 203.

The Cooperative's employees or authorized agents shall have free access to the customer's premises at all reasonable times for the purpose of reading meters, testing, repairing, moving, replacing or exchanging any or all of the equipment belonging to the Cooperative. If the wiring, fixtures, or equipment in customer's premises are found by the Cooperative's employees to be defective, in violation of the National Electric Code, or may cause damage to the property of the Cooperative, the meter will be removed and service discontinued until such time as said defects are remedied.

E. Joe Wheeler EMC will estimate the cost of providing power to the permanent residence. Aid to construction is required to be paid by the customer requesting service for all estimated costs exceeding the defined credit outlined in the Schedule of Fees for new, permanent residential services. Aid to construction must be paid prior to the start of construction of Cooperative's facilities.

F. Customer must obtain and install an approved meter socket for the installation.

III. Responsibility

A. The Board of Trustees is responsible for a periodic review of this policy and shall approve all changes to the policy.

B. The General Manager is responsible for the implementation of the policy.